About the . . .

ST. HEDWIG PARISH HISTORY PROJECT

Acknowledgments: St. Hedwig Parish gratefully acknowledges and thanks all who took time to bring in material for this project, allowing it to be shared and preserved for generations to come. This may be the only way to share some of the older and extremely fragile material we received.

How This Project Was Put Together: Most of the material for this Project was digitized, using a flatbed scanner. The scanner was set to **300 dpi**, from which **JPEG** images were created. The images were cropped, enhanced, etc., and were then assembled into **PDF** Files which you will find in the various Folders and Subfolders. Items that could not fit the scanner bed, or objects that were not flat, such as medals or large framed documents, were photographed with a digital camera. Then entire completed Project was then copied to an 8GB Flash Drive.

Folder Arrangement: Materials brought in for this Project are contained in Folders and Subfolders, the contents of which are clearly stated by the Folder Name. The Folder/ Subfolder Names can serve as **Index** for you. When you insert the Flash Drive into a USB Port on your computer, a Window will open displaying the contents of the Flash Drive. At the top of this Window, click on **View**, then click on **List**. Do this for any subsequent Folders/Subfolders you open, that is, put them in **List** view.

Viewing: The PDF Files on the Flash Drive can be viewed on any computer using **Adobe Reader**. For best viewing, adjust the **Magnification/Zoom** to:

Actual Size (or **smaller**) or **Zoom to Page Level**.

The **Zoom to Page Level** works best for many of the **booklets** that are included in this Project. Please note that newspaper Photos are *'screened.'* If the magnification is set too high, the dot matrix will be more pronounced. For Text, you can Zoom to your satisfaction till you can clearly read the Text. Remember, for all Pictures, if the Picture looks poor, try zooming down, especially for pictures of lesser quality.

Printing: PDF Files can be Printed in their entirety, or as individual Pages from the File. Print at **Actual Size** or **Smaller**. Avoid selecting **Fit** (or **Fit to Page**), as this often stretches the Text or Picture out of clarity. The Flash Drive can also be brought to any of the many commercial printers or outlets, where any (or all) of the contents can be printed.

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